



CLACKAMAS COUNTY
VECTOR CONTROL DISTRICT

MINUTES OF THE REGULAR BUSINESS MEETING OF THE CCVCD BOARD OF TRUSTEES
June 9, 2026

A Regular Business Meeting of the Clackamas County Vector Control District Board of Trustees was held on June 9, 2026. The meeting was called to order at 4:33 p.m., by Chairman Dan Green.

ROLL CALL

Board of Trustees Members PRESENT:

Dan Green – Chairman
Vice-Chairman – Vacant
James Rhodes– Secretary
Lowell Hanna – Treasurer, arrived at 4:50pm
Everett Wild – Board Member
Taurica Salmon – Board Member Oath Read at 4:37pm

Board of Trustees Members ABSENT:

None absent

Staff PRESENT:

Nancy Bush – Interim Executive Director at 4:35pm
Theresa Micallef – Office Manager
Clare Babcock - Biologist

Staff ABSENT:

Maggie Atchley – Field Manager

Guest:

Nancy Bush, Clackamas County Operations Manager, was voted in as the CCVCD Interim Executive Director at 4:35pm

Taurica Salmon, Member of the Public, was voted in as a CCVCD Board of Trustees at 4:37pm

Chris West - Owner/President, Pac/West Resources – Exited the Board Meeting at 5:01pm

Review, Modify or Accept Agenda:

Number eight (8) 'Monthly Master Spreadsheet' moved to number nine (9) on the agenda, placing number nine (9) 'Pac/West Resources Website Accessibility Proposal for CCVCD' as number eight (8) on the agenda.

Items before the Board:

Introduction and Appointment of Interim Executive Director Candidate Nancy Bush-

A motion was made by Secretary James Rhodes, seconded by Board Member Everett Wild, to appoint Nancy Bush, Clackamas County Operations Manager as CCVCD's Interim Executive Director. (2026-046)

No further discussion.

Motion approved by roll call vote:

Chairman, Dan Green – Yes

Board Member, Everett Wild – Yes

Secretary, James Rhodes – Yes

New Board Member Oath Reading for Taurica Salmon – With appointment by the Clackamas County Board of Commissioners, Taurica Salmon was sworn in for appointment to the Board of Trustees for Clackamas County Vector Control District. The oath of office was read, signed and notarized. The term of office is for a four-year period; the term will expire on June 9th, 2030.

Approval of the April 27th, 2026 Special Meeting Minutes – A motion was made by Secretary James Rhodes, seconded by Board Member Everett Wild, to approve the April 27th, 2026 Special Meeting Minutes as submitted via e-mail. (2026-047)

No further discussion.

Motion approved by roll call vote:

Chairman, Dan Green – Yes

Board Member, Everett Wild – Yes

Secretary, James Rhodes – Yes

Board Member, Taurica Salmon - Yes

The original copy of the approved minutes was signed by Secretary James Rhodes.

Approval of the May 11th, 2026 Special Meeting Minutes – A motion was made by Board Member Everett Wild seconded by Secretary James Rhodes, to approve the May 11th, 2026 Special Meeting Minutes as submitted via e-mail. (2026-048)

No further discussion.

Motion approved by roll call vote:

Chairman, Dan Green – Yes

Board Member, Everett Wild – Yes

Secretary, James Rhodes – Yes

Board Member, Taurica Salmon - Yes

The original copy of the approved minutes was signed by Secretary James Rhodes.

Bills & Checks - Bills and Checks were given to Board Members for review and approval. Bills and checks were approved as presented by way of review and signatures.

Pac/West Resources Website Accessibility Proposal for CCVCD - Chris West Owner/President of Pac/West Resources discussed with the Board Members, the 'CCVCD May Report', CCVCD – Pac/West Budget FY 2025-2026, 'CCVCD – Pac/West Proposed Budget FY 2026-2027' and the 'WCAG 2.1 Level AA Remediation + Certification'. A motion was made by Secretary James Rhodes, seconded by Board Member Everett Wild, to engage with the scope of estimated work for the WCAG 2.1 Level AA Remediation + Certification, phases one (1) and two (2) for an estimated \$13,000.00. (2026-049)

No further discussion.

Motion approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Board Member, Taurica Salmon – Yes

Secretary, James Rhodes – Yes

Board Member, Everett Wild – Yes

Chairman, Dan Green – Yes

Monthly Master Spreadsheet – A copy of the 'Monthly Master Spreadsheet' was distributed to the Board Members. Treasurer Lowell Hanna read the 'Monthly Master Spreadsheets to the Board Members.

Lab Equipment Request Update – Microscope – Biologist Clare Babcock updated the Board Members regarding the process for purchasing the microscope for the CCVCD lab. The Microscope purchase will be discussed further at the July Board Meeting.

Finalize COLA for Salaries – Paperwork regarding COLA rates was distributed to Board Members. A discussion followed. A motion was made by Treasurer Lowell Hanna, seconded by Board Member Taurica Salmon, to approve the cost-of-living increase of 3.5% for all permanent full-time staff of Clackamas County Vector Control District for the fiscal year 2026-2027. Discussion regarding preparing a policy on future COLA. (2026-050)

Motion approved by roll call vote:

Chairman, Dan Green – Yes

Treasurer, Lowell Hanna – Yes

Taurica Salmon – Yes

Secretary, James Rhodes – Yes

Board Member, Everett Wild – Yes

4th of July Holiday Update – The Board Members were given a copy of the 'CCVCD Holiday Schedule – 2026. Office Manager Theresa Micallef informed the Board Members that CCVCD will be closed in observance of the 4th of July Holiday on July 6th.

Public Comment – Limited to 5 minutes per person:

No Public in attendance.

Adjournment:

There being no further business before the Board the Regular Business Meeting of CCVCD was adjourned at 5:24 p.m., by Chairman Dan Green.

BOARD OF TRUSTEES
CLACKAMAS COUNTY VECTOR CONTROL DISTRICT

By: _____
James Rhodes

Position: Secretary