



CLACKAMAS COUNTY
VECTOR CONTROL DISTRICT

MINUTES OF THE SPECIAL BUSINESS MEETING OF THE CCVCD BOARD OF TRUSTEES
May 21st, 2026

A Special Meeting of the Clackamas County Vector Control District Board of Trustees was held on May 21st, 2026. The meeting was called to order at 5:02 p.m., by Chairman Dan Green.

ROLL CALL

Board of Trustees Members PRESENT:

Chairman – Dan Green
Everett Wild – Board Member
James Rhodes– Secretary
Treasurer – Lowell Hanna
Vice Chairman – Vacant

Board of Trustees Members ABSENT:

No Members absent.

Staff PRESENT:

Theresa Micallef – Office Manager

Staff ABSENT:

Maggie Atchley – Field Manager
Clare Babcock - Biologist

Guest:

Gordon Sletmoe - Consultant, SDAO - Via Zoom
Eileen Eakins – Attorney, Cable Huston LLP – Via Zoom

Items before the Board:

Review, Modify or Accept Agenda:

Agenda Accepted.

Discussion and Approval Regarding Hiring Cost – The CCVCD Board Members and SDAO Consultant Gordon Sletmoe discussed the cost and payment of travel for Silas Davidson and the cost for a private investigation of the CCVCD Executive Director candidate Levi Zahn.

Background Check Services – The CCVCD Board Members discussed which private investigator to hire for doing the background check on the CCVCD Executive Director candidate Levi Zahn. A motion was made by Secretary James Rhodes, seconded by Treasurer Lowell Hanna to engage Deanna Schifferdecker to conduct a personal history background check and questionnaire of the CCVCD Executive Director candidate. (2026-052)

No further discussion.

Motion approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Secretary, James Rhodes – Yes

Board Member, Everett Wild - Yes

Chairman, Dan Green – Yes

A motion was made by Secretary James Rhodes, seconded by Board Member Everett Wild to engage BioMed Testing Services Inc., for its free employment drug and alcohol testing services for the CCVCD Executive Director candidate. (2026-053)

No further discussion.

Motion approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Secretary, James Rhodes – Yes

Board Member, Everett Wild - Yes

Chairman, Dan Green – Yes

Discussion and Approval Regarding Building Cost – The CCVCD Board Members discussed having the building re-keyed. A motion was made by Secretary James Rhodes, seconded by Board Member Everett Wild to re-key the building and have Office Manager Theresa Micallef process the payment. A discussion followed regarding what company will be doing the re-keying of the building. (2026-054)

No further discussion.

Motion approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Secretary, James Rhodes – Yes

Board Member, Everett Wild - Yes

Chairman, Dan Green – Yes

Consideration and Appointment of an Interim Executive Director – The Board Members discussed the appointment of an Interim Executive Director until the Permanent Executive Director starts in about five (5) to six (6) weeks. A motion was made by Board Member Everett Wild, seconded by Secretary James Rhodes, to direct Chairman Dan Green to reach out to the Clackamas County Administrator for the purpose of engaging a Clackamas County Staff Member to come and serve as an Interim Executive Director for CCVCD for the next several weeks, and authorize an agreement to be executed by Chairman

Dan Green to have an Interim Executive Director start working and CCVCD will compensate them, not to exceed \$15,000.00. (2026-055)

No further discussion.

Motion approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Secretary, James Rhodes – Yes

Board Member, Everett Wild - Yes

Chairman, Dan Green – Yes

Items That May Occur – The Board Members discussed the appointment of a new CCVCD Board Member by the Clackamas County Commissioners.

Public Comment – Limited to 5 minutes per person:

No public comment.

Adjournment:

There being no further business before the Board, the Regular Business Meeting was adjourned at 5:52 p.m., by Chairman Dan Green.

BOARD OF TRUSTEES
CLACKAMAS COUNTY VECTOR CONTROL DISTRICT

By: _____

Board Position: _____