



CLACKAMAS COUNTY
VECTOR CONTROL DISTRICT

MINUTES OF THE REGULAR CCVCD BOARD OF TRUSTEES' BUSINESS MEETING

May 12th, 2026

The Regular Business Meeting of the Clackamas County Vector Control District Board of Trustees was held on May 12th, 2026. The meeting was called to order at 4:34 p.m., by Chairman Dan Green.

ROLL CALL

Board of Trustees Members PRESENT:

Dan Green – Chairman
Vice-Chairman – Vacant
James Rhodes– Secretary
Lowell Hanna – Treasurer
Everett Wild – Board Member – Arrived at 4:45 p.m.

Board of Trustees Members ABSENT:

No Board Members absent.

Staff PRESENT:

Theresa Micallef – Office Manager
Clare Babcock - Biologist

Staff ABSENT:

Amber Wimsatt – Interim Executive Director
Maggie Atchley – Field Manager

Guest:

Eileen Eakins – Attorney, Cable Huston LLP – Via Zoom
Angie Smith - PAC/WEST Resources – Via Zoom
Alexander Allsup – Member of Public - Arrived at 5:01 p.m.
Aidan Willis – Member of Public - Arrived at 5:01 p.m.

Items before the Board:

Review, Modify or Accept Agenda:

Agenda accepted.

Bills & Checks - Bills and Checks were given to Board Members for review and approval. Bills and checks were approved as presented by way of review and signatures.

Approval of the April 13th, 2026 CCVCD Special Board of Trustees Meeting Minutes –

A motion was made by Secretary James Rhodes, seconded by Treasurer Lowell Hanna to approve the April 13th, 2026 CCVCD Special Board of Trustees Meeting Minutes as submitted via e-mail. (2026-030)

No further discussion.

Motion approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Secretary, James Rhodes – Yes

Chairman, Dan Green – Yes

The original copy of the approved minutes was signed by Secretary James Rhodes.

Approval of the April 14th, 2026 CCVCD Regular Board of Trustees Business Meeting Minutes and Supplemental Budget Hearing –

A motion was made by Treasurer Lowell Hanna, seconded by Secretary James Rhodes to approve the April 14th, 2026 CCVCD Regular Board of Trustees Business Meeting Minutes and Supplemental Budget Hearing as submitted via e-mail. (2026-031)

No further discussion.

Motion approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Secretary, James Rhodes – Yes

Chairman, Dan Green – Yes

The original copy of the approved minutes was signed by Secretary James Rhodes.

Approval of the April 23rd, 2026 CCVCD Budget Committee Meeting Minutes –

A motion was made by Secretary James Rhodes, seconded by Treasurer Lowell Hanna to approve the April 23rd, 2026 CCVCD Budget Committee Meeting Minutes as submitted via e-mail. (2026-032)

No further discussion.

Motion approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Secretary, James Rhodes – Yes

Chairman, Dan Green – Yes

The original copy of the approved minutes was signed by Secretary James Rhodes.

Monthly Master Spreadsheet – A copy of the ‘Monthly Master Spreadsheet’ was distributed to the Board Members. Treasurer Lowell Hanna read the ‘Monthly Master Spreadsheets to the Board Members. No discussion followed.

Clackamas County IGA – Chairman Dan Green discussed the Clackamas County IGA with the Board Members and Attorney Eileen Eakins. A motion was made by Treasurer Lowell Hanna, seconded by Secretary James Rhodes to approve the IGA between Clackamas County and CCVCD. (2026-033)

No further discussion.

Motion approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Secretary, James Rhodes – Yes

Chairman, Dan Green – Yes

Chairman Dan Green signed the IGA between Clackamas County and CCVCD.

Wilcox & Arredondo Contract Year End 6/30/2027 – Accounting Firm – Chairman Dan Green discussed the Wilcox & Arredondo Contract with the Board Members. A motion was made by Treasurer Lowell Hanna, seconded by Secretary James Rhodes to approve the Wilcox & Arredondo Contract Year End 6/30/2027. A discussion followed. (2026-034)

Motion approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Secretary, James Rhodes – Yes

Board Member, Everett Wild – Yes

Chairman, Dan Green – Yes

Chairman Dan Green signed the contract with Wilcox & Arredondo Contract Year End 6/30/2027.

Board Member Everett Wild asked that the vote on the Clackamas County IGA be reconsidered so that he may be included in the vote. Chairman Dan Green agreed to a revote on the Clackamas County IGA.

A restated motion was made by Treasurer Lowell Hanna, seconded by Secretary James Rhodes to approve the IGA between Clackamas County and CCVCD. (2026-035)

No further discussion.

Motion revote to include Board Member Everett Wild, approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Secretary, James Rhodes – Yes

Board Member, Everett Wild – Yes

Chairman, Dan Green – Yes

Chairman Dan Green previously signed the IGA between Clackamas County and CCVCD.

Board Member Vacancy Discussion – The Board Members and Office Manager Theresa Micallef discussed the CCVCD Board Member vacancy.

Lab Equipment Request – Microscope – The Board Members, Attorney Eileen Eakins and Biologist Clare Babcock discussed the quotes for the purchase of a new microscope. The microscope purchase will be discussed further at the next Board Meeting.

Public Outreach and Education Updates – Pac/West Resources will be giving an update on public outreach and education at the next Board Meeting.

Public Comment – Limited to 5 minutes per person:

No public comment.

Adendum to the Agenda

The Board Members and Attorney Eileen Eakins discussed Interim Executive Director Amber Wimsatt's letter of resignation. Chairman Dan Green read to the Board Members, Interim Executive Director Amber Wimsatt's letter of resignation effective immediately, dated May 12th, 2026. A motion was made by Board Member Everett Wild, seconded by Treasurer Lowell Hanna to accept Interim Executive Director Amber Wimsatt's letter of resignation dated May 12th, 2026. A discussion followed regarding Amber Wimsatt's contract with CCVCD. (2026-036)

Motion approved by roll call vote:

Treasurer, Lowell Hanna – Yes

Secretary, James Rhodes – Yes

Board Member, Everett Wild – Yes

Chairman, Dan Green – Yes

The Board Members discussed the management of CCVCD.

Chairman Dan Green and Secretary James Rhodes will schedule a meeting with staff next week to discuss the management of CCVCD until the new Executive Director starts at CCVCD.

Adjournment:

There being no further business before the Board, the Regular Business Meeting was adjourned at 6:45 p.m., by Chairman Dan Green.

BOARD OF TRUSTEES
CLACKAMAS COUNTY VECTOR CONTROL DISTRICT

By: _____

Board Position: _____