



CLACKAMAS COUNTY  
**VECTOR CONTROL DISTRICT**

**MINUTES OF THE BUDGET COMMITTEE MEETING**

March 14, 2023

An audio recorded Budget Committee Meeting of the Clackamas County Vector Control District was held on March 14<sup>th</sup>, 2023. The recordings are retained for a one year period, and recordings will be provided upon request within one year of the meeting. Chairman John Martinson called the Budget Committee Meeting (2023-2024 FY) for Clackamas County Vector Control District to order March 14, 2023 at 2:35 p.m.

**Budget Committee Members Present:**

John Martinson – Chairman  
Irwin Rogers - Secretary  
John Borden

Dan Green  
Amber Wimsatt  
Lowell Hanna  
Christine Cannon

**Absent:** Dakota Hufford, Mike Bondi, Michael Shaw

**Staff Present:** Executive Director - Josh Jacobson  
Office Manager - Theresa Micallef  
Field Manager - Maggie Atchley

**Guest:** Chris West Senior Vice-President of Operations from PAC/WEST Communications.

**Board Report:**

Copies of the 'Board Report' were distributed and the 'Board Report' was read by Budget Officer Josh Jacobson.

**Approval of Minutes from the March 8<sup>th</sup>, 2022 Budget Committee Meeting:**

**Approval of the March 8<sup>th</sup>, 2022 Budget Committee Meeting Minutes** – A motion was made on April 12<sup>th</sup>, 2022 by Treasurer Lowell Hanna, seconded by Secretary Amber Wimsatt, to approve the March 8<sup>th</sup>, 2022 Budget Committee Meeting Minutes submitted via e-mail. With no further discussion, motion unanimously **approved**. The original copy of the approved minutes were signed by Secretary Michael Shaw

**Public Comment – Limited to 5 minutes per person:**

No comments.

**Selection of Chairman and Secretary:**

The Budget Committee welcomed any volunteers for the CCVCD FY 2023–2024 Budget Committee Chairman Position. A motion was made by Lowell Hanna, seconded by Amber Wimsatt to place John Martinson as the Budget Committee Chairman. With no further discussion, motion was unanimously **approved**. (2023-011)

The Budget Committee welcomed any volunteers for the CCVCD FY 2023-2024 Budget Committee Secretary Position. A motion was made by Dan Green, seconded by Amber Wimsatt to place Irwin Rogers as the Budget Committee Secretary. With no further discussion, motion was unanimously **approved**. (2023-012)

**Budget Message:**

Copies of the Budget Message were given to the members of the Budget Committee, and the message was read by Budget Officer Josh Jacobson.

The Vector Control District's permanent tax rate is \$0.0065 per \$1,000 of assessed property value.

The Vector Control District's Local 5 year Option Levy of \$0.025 per \$1,000 of assessed property value was initiated in 2005. This fiscal tax year 2023-2024, the District is in year four (4) of the five (5) year cycle.

**Proposed Budget:**

A budget discussion was conducted.

Committee Members went through their copies of the Proposed Budget. Questions were answered by Budget Officer Josh Jacobson.

**Budget Approval**

There being no further questions or discussion, a motion was made by Dan Green, seconded by John Borden to approve the CCVCD Proposed FY 2023-2024 Budget. With no further discussion, motion was unanimously **approved**. (2023-013)

**Permanent Tax Rate Approval**

There being no further questions or discussion, a motion was made by Lowell Hanna, seconded by Christine Cannon to approve the permanent tax rate of \$0.0065 per \$1,000 of assessed value. With no further discussion, motion was unanimously **approved**. (2023-014)

**Local Option Tax Levy Approval**

There being no further questions or discussion, a motion was made by Lowell Hanna, seconded by Dan Green to approve the local option tax levy of \$0.025 per \$1,000 of assessed value. A discussion occurred regarding a recommendation from

the Budget Committee to the Board of Trustees to discuss the possibility of the tax levy being adjusted annually or the levy ballot measure request extended 1 year or more if there are sufficient carry-over funds from a previous levy period. Motion was unanimously **approved**. (2023-015)

**Adjournment:**

With approval of the CCVCD Proposed FY 2023-2024 Budget, there being no further business for the Budget Committee Meeting a motion was made by Dan Green, seconded by Amber Wimsatt to adjourn the Budget Committee meeting for CCVCD. With no further discussion, motion unanimously **approved**. Budget Committee Chairman John Martinson adjourned the Budget Committee Meeting at 3:15 p.m. (2023-016)

By: \_\_\_\_\_

Position: \_\_\_\_\_

**Clackamas County Vector Control District**