



CLACKAMAS COUNTY  
**VECTOR CONTROL DISTRICT**

**MINUTES OF THE REGULAR BUSINESS MEETING OF THE BOARD OF TRUSTEES**  
December 8<sup>th</sup>, 2020

An audio recorded Regular Business Meeting of the Clackamas County Vector Control District Board of Trustees was held on December 8<sup>th</sup>, 2020. The meeting was called to order at 2:35 p.m., by Chairman Dan Green.

Board of Trustees Members Present: Dan Green - Chairman  
Michael Shaw – Secretary  
Lowell Hanna – Treasurer – via telephone  
Dakota Hufford – Board Member – via Zoom

Staff: Josh Jacobson – Executive Director  
Theresa Micallef – Office Manager  
Maggie Atchley – Field Manager  
Jensen Price – Biologist

Absent: Sarah Present – Ex Officio Member

Guest via Zoom: Citizen of Clackamas County, Jereme J. Jones

Guest via telephone: Attorney for CCVCD, Mr. William Cloran attended the Executive Session and end of the Board Meeting,

Items before the Board:

**Oath of Board Reading for Lowell Hanna** – With appointment by the Clackamas County Board of Commissioners, Lowell Hanna was sworn in for reappointment to the Board of Trustees for Clackamas County Vector Control District. The oath of office was read, signed and notarized. The new term of office is for a four year period; new term will expire November 16<sup>th</sup>, 2024.

**Approval of November 10<sup>th</sup>, 2020 Regular Meeting Minutes** – A motion was made by Treasurer Lowell Hanna, seconded by Board Member Dakota Hufford to approve the November 10<sup>th</sup>, 2020 Regular Business Meeting Minutes as submitted via e-mail. With no further discussions, motion unanimously approved. The original copy of the approved minutes were signed by Secretary Michael Shaw. (2020-048)

**Bills & Checks** - Bills and Checks were given to Board Members for review and approval. Bills and checks were approved as presented by way of review and signatures.

**Monthly Master Spreadsheet** – A copy of the ‘Monthly Master Spreadsheet’ was distributed to the Board Members. Treasurer Lowell Hanna explained the ‘Monthly Master Spreadsheet’ to the Board Members, a discussion followed.

**ABC Applicants** – CCVCD Board Members welcomed ‘ABC’ CCVCD Board Member candidate Jereme J. Jones to the Board Meeting. A question and answer session was held with Jereme J. Jones and the CCVCD Board Members.

**Annual Report Draft** – Board Members were given copies of the ‘Annual Report Draft’ and a discussion followed. A motion was made by Treasurer Lowell Hanna, seconded by Secretary Michael Shaw to adopt the ‘2020 Annual Report’ with discussed changes to be made. With no further discussions, motion unanimously approved. (2020-049)

**Resolution to Auction Trucks** - Executive Director Josh Jacobson informed the Board Members that five (5) older CCVCD trucks needed to be auctioned off through Clackamas County and CCVCD Board Member approval was needed for the ‘Resolution to Authorize the Auction of CCVCD District Vehicles’. A discussion followed. A Motion was made by Treasurer Lowell Hanna, seconded by Secretary Michael Shaw to sign the ‘Resolution to Authorize the Auction of CCVCD District Vehicles’; 2006 Chev 4C SLD-2246, 2007 Chev 4C CLD-2248, 2007 Chev 4C CLD-2249, 2008 Chev 4C CLD-2253, and 2009 Chev 4C CLD-2255, the above mentioned vehicles have reached the limit of their useful service, with no further discussion the motion was unanimously approved. (2020-047)

**Items That May Occur Before the Meeting:**

None.

**\*The Regular Business Meeting of the Board of Trustees ended at 3:13 p.m.**

**\*Executive Session started at 3:13 p.m.**

**\*Executive Session ended at 3:56 p.m.**

**\*The Regular Business Meeting of the Board of Trustees Resumed at 3:56 p.m.**

**Public Comment - Limited to 5 minutes per person:** No comments.

Adjournment:

There being no further business before the Board, the meeting was adjourned at 3:58 p.m., by Chairman Dan Green.

BOARD OF TRUSTEES  
CLACKAMAS COUNTY VECTOR CONTROL DISTRICT

By: \_\_\_\_\_  
Michael Shaw  
Secretary